



# Church of the Holy Family

## **Minister for Christian Formation**

### **Church of the Holy Family, Chapel Hill, NC**

Preference for applications received on and before Monday, April 22, 2024

The Minister for Christian Formation supports the common life and learning of the parish's children while helping to integrate them into the common life of the parish as a whole. The Minister for Formation reports to the Priest in Charge as part of a collaborative and creative staff and parish that values the full inclusion of children in its worship and common life.

We are looking for someone who is prayerful, creative, thoughtful, and able to narrate Christian formation to the parish through the Baptismal Covenant.

The primary duties for a minister of formation include administration and oversight of the following areas.

- Sunday School program: preschool through high school, including the Godly Play program, which currently goes through 3rd grade
- Nursery for babies and toddlers
- Children's Liturgy for preschool and early elementary twice a month, acolyte program for 4th graders through high school.
- Vacation Bible School Day Camp
- Sharing in the welcome, integration, and nurture of households into Holy Family, including support for at-home formation
- Recruitment and training for Sunday School teachers, Godly Play storytellers, and other mentors for children's programming, and for children and youth Sunday School
- Participation in special liturgies designed for children (i.e., tactile stations of the cross, Christmas Eve Family Liturgy).
- Curriculum selection and evaluation for children and youth programming
- Stewardship and maintenance of formation materials including classrooms and other spaces, Godly Play and instructional materials, Children's Theological library, and art supplies
- Maintaining parish Safe Church compliance in collaboration with Parish Administrator and Youth Minister
- Oversight and stewardship of financial resources set aside for the nurture of children
- Working with Parish Administrator to keep up-to-date records of households with children, and with other staff to keep up-to-date records of and communications with newcomers
- Participating in conversations about the role of children as need arises (including in plans for playground building, Capital Campaign, Vestry, etc.)

- Sharing responsibility with Priest in Charge for overseeing Youth Minister
- Planning, setting up, and guiding intergenerational events for the parish (usually four-five each year), including providing resources and devotional materials. These might include Advent Wreath Workshop, devotionals and materials for households, Christmas pageant, Epiphany (or Candlemas, or Baptism of our Lord All-parish event), Pancake Supper, Lenten Workshop or evening programming, Stations of the Cross, Palm Sunday all-parish, Easter Morning event (egg hunt, Easter gardens, paschal candles), icon workshops, Pentecost Vigil, All Saints intergenerational event, Ordinary Time involvement in Outreach (Molas, Crop Walk, Pride Parade).
- Possibly preaching on occasion (if desired)

This position is full-time. Pay is competitive and commensurate with experience. Salary range: \$54,000-58,000. Compensation includes participation in the Episcopal Church's Lay Employee Pension plan.

Please send a resume, cover letter, and three references to the following to The Rev. Sarah Ball-Damberg, Priest in Charge, [sarah@holyfamilychapelhill.org](mailto:sarah@holyfamilychapelhill.org), and The Rev. Angela Compton-Nelson, Associate Priest, [angela@holyfamilychapelhill.org](mailto:angela@holyfamilychapelhill.org).