

## Job description

Trinity UMC, in Richmond, is seeking a Director of Student Ministry to plan, coordinate and lead all aspects of the ministry program for students in grades six through twelve. This is a full-time (40 hours) position that requires active and engaged presence during the week and on Sundays, with reasonable flexibility for remote work. Competitive salary commensurate with experience, with anticipated base pay of \$46,000, plus access to health insurance and retirement savings. Target start date is June 1, 2024. To apply, please submit a cover letter and resume to Senior Pastor Brian Siegle at [bsiegle@trinityumc.net](mailto:bsiegle@trinityumc.net) or go to this link on our website to access the application form:

<https://www.trinityumc.net/category/tumc-jobs/?fbclid=IwAR26ZuzdBoRJ4IxR9hWd11jZkrwgyDg-An6vyQTG9AVgS2eTEMJXo5Z9OTE>

### Essential Functions

- Work within the vision of the Senior Pastor and Church leadership.
- Design and implement a comprehensive plan of ministry to and with students, grades 6-12 to include:
  - Spiritual formation in the Wesleyan tradition
  - Participation in corporate worship
  - Mission activities
  - Student small groups
  - Fellowship and fun activities
- Cultivate and mentor a leadership team of students, student leaders, and other volunteers to help lead programming.
- Develop personal relationships with students by outreach, support, and communication.
- Lead weekly student groups both on Sunday evenings as well as during a Sunday School hour on Sunday mornings.
- Invite and welcome new students, engaging with them and their families.
- Organize and facilitate student retreats and/or spiritual growth events.
- Organize and facilitate student mission trips and service opportunities both in Richmond and elsewhere.
- Oversee all student ministry administrative functions (budgets, finances, permission forms, etc.)
- Advocate for students among church staff and lay leadership.
- Work with the Pastors to coordinate the Confirmation process.

- Support major church events, such as Vacation Bible School, as part of the staff leadership team.
- Other tasks as directed by the Senior Pastor or direct supervisor.

### **Core Competencies**

- A living faith in Jesus Christ consistent with the teachings of the United Methodist Church.
- Ability to communicate with and relate to students and families.
- Moral behavior consistent with mentoring students.
- Adherence to appropriate boundaries and church child protection policy
- Ability to organize and lead a comprehensive and complex ministry.
- Ability to identify, encourage and support volunteers associated with the student program.
- Ability to self-initiate and operate with little supervision.
- Ability to capture a vision, take direction and be part of a team.
- Ability to work outside traditional hours in support of special programs.
- Proficiency with social media.

### **Goals**

- Demonstrable signs of spiritual engagement and growth in the Student Ministry.
- Energy, excitement and visibility of students in the life of the Church.
- Personal relationship and knowledge of what's going on in the life of each active student member.
- Student Ministry attendance equal to 10% of average worship attendance.

Job Type: Full-time

Pay: From \$46,000.00 per year

Benefits:

- Flexible schedule
- Health insurance
- Paid time off
- Retirement plan

Ability to Relocate:

- Henrico, VA 23229: Relocate before starting work (Required)

Work Location: Hybrid remote in Henrico, VA 23229

